“Theatre and Gentrification in the European City” (THEAGENT) is a five-year research project funded by the European Research Council’s (ERC) Consolidator Grant Program and led by Principal Investigator Emine Fişek. Located in the Institute for Urban and Regional Research (ISR) of the Austrian Academy of Sciences (OeAW), Austria’s leading non-university research and science institution, the project combines multi-sited ethnographic and archival research to analyze the relationship between theatre practices and urban transformation in five European metropoles in the twenty-first century: London, Berlin, Paris, Warsaw, and Istanbul. THEAGENT is offering a position as

**PROJECT ASSISTANCE (f/m/x)**
(part-time, 10h per week)

for a duration of 5 years, beginning on October 01st, 2023 and ending on August 31st, 2028.

**Your tasks:**
- Supporting the Principal Investigator with project administration, including: Financial and Technical Reporting, Travel Planning, Timesheet Controlling, Budget Overview
- Supporting the Principal Investigator with OeAW Internal Communication
- Designing and managing the project website
- Managing the project’s presence on social and conventional media

**Your profile:**
- A university degree or several years of relevant professional experience
- Ideally experience with the internal bureaucracies of Austrian academic institutions
- Excellent German and English skills
- Soft skills (flexibility, communication skills, creativity, and independence)

**Our offer:**
- The opportunity to participate in a groundbreaking research project in a dynamic academic environment
- 5-year appointment, with the Project Manager working at 10% for the duration of the project
- Working on a flexible time arrangement
- The possibility to work independently
- Central downtown location

The annual gross salary is € 9.430,05, according to the collective agreement of the Austrian Academy of Sciences (OeAW).

Please send your application, including a detailed CV, certificates and two references via e-mail to emine.fisik@oeaw.ac.at (mentioning Job ID: ISR087ADM223) no later than August 31st, 2023.

*The Austrian Academy of Sciences (OeAW) pursues a non-discriminatory employment policy and values equal opportunities, as well as diversity. Individuals from underrepresented groups are particularly encouraged to apply.*