The Institute for Quantum Optics and Quantum Information Innsbruck (IQOQI-IBK) of the Austrian Academy of Sciences (OeAW), Austria’s leading non-university research and science institution, dedicates its work to theoretical and experimental basic research in the areas of quantum science. IQOQI is pleased to invite applications for the position of

**GENDER OFFICER (f/m/x)**

(full-time, 40h per week)

**Your tasks:**

- Developing an overall strategy with the goal to significantly strengthen and support gender equality and gender inclusivity at the institute
- Further development and maintenance of the interactive digital platform atom*innen, a website with specified functionalities to inform, support, empower and connect female physicists
- Planning and implementing services and measures such as mentoring and training activities, establishing a central contact point for national and international partners, and organizing as well as developing other actions to promote and strengthen gender inclusivity in cooperation with partners from science and business
- Supporting and fostering measures and international actions within the quantum physics community
- Target group-specific communication addressing people from research, business, public administration and the general population alike, as well as press work and management of the social media channels based on a dissemination strategy
- Coordinating editorial processes for calls for proposals in gender-mainstreaming related action, annual reports and newsletters
- Representing the IQOQI gender office in committees and events

**Your profile:**

- Successfully completed master’s degree, preferably with a focus on STEM fields, and experience or training in the fields of gender equality and diversity
- Experience in data analysis and data presentation
- Experience and/or interest in press work, public relations and science communication
- Excellent communication skills in spoken and written English. Knowledge of German is an asset.
- Proactive mindset, responsible, friendly collaborator and team player as well as able to work independently, self-organisation skills, good time-management

**Our offer:**

- A multifaceted and exciting field of activity in a dynamic environment
- An appreciative and motivating working environment in a supporting team
- Flexible working hours and numerous attractive benefits

Alongside a collegial working environment, we offer you an exciting field of activity in an interesting position with a long-term perspective in an internationally renowned research institute. You can expect a gross salary based on the applicable collective agreement of EUR 50,029.70 per year (on a full-time basis). An overpayment based on qualification and professional experience is possible. We invite you to send your application (including a letter of motivation) to Elisabeth Huck at iqoqi-ibk@oeaw.ac.at mentioning “IQOQI-GenderOfficer_ÖAW”. Applications are considered until the position is filled.

The Austrian Academy of Sciences (OeAW) pursues a non-discriminatory employment policy and values equal opportunities, as well as diversity. Individuals from underrepresented groups are particularly encouraged to apply.