

Job ID: IMBA027DIR124

The Austrian Academy of Sciences ([OeAW](#)) is Austria's central non-university research and science institution, which supports 26 basic research institutes of excellent international standing. Four of the OeAW institutes are conducting research in the field of life sciences.

One of them, the Institute of Molecular Biotechnology ([IMBA](#)), was established in 2002 and, since then, has developed into one of Europe's top-level institutions in molecular biology and biomedicine. IMBA offers a world-class scientific and collaborative research environment and is supported by skilled administrative staff, including grant service, finance, and public relations personnel. We are now looking for an ambitious and well-qualified business expert with an academic background in natural sciences to serve as

BUSINESS DIRECTOR (F/M/X)

Full time, at the INSTITUTE OF MOLECULAR BIOTECHNOLOGY (IMBA)

Suited candidates have an advanced degree in life sciences, business administration, or a related field. He/she has proven experience in a senior administrative management role within a scientific research institute or comparable institution. Strong leadership qualities and an excellent analytical mindset, combined with financial acumen, will be critical. In-depth knowledge of regulatory requirements and national and international research landscape, coupled with strategic thinking and problem-solving skills, will contribute to the success of our organization. Outstanding communication and interpersonal skills, along with the ability to lead and inspire a team, are essential. The ideal candidate is enthusiastic about science and has the ability to interact with junior and senior scientists as well as top management in an academic institution. Fluent written and spoken English skills are required and proficiency in German language is an advantage.

We offer an attractive and collegial working environment at the Vienna BioCenter, a vibrant research campus with more than 1.900 scientists as well as approximately 5000 high-potential bachelor and master students from at least 40 different countries, and an internationally competitive salary. The future Business Director will be responsible for overseeing strategic planning, operational leadership, financial and personnel management, organisational development, compliance and regulation, stakeholder engagement, and facility management for the institute. Together with the administrative team he/she contributes to the success of the institute by supporting the Scientific Director and the entire top-class scientific community at IMBA.

Qualified candidates are encouraged to apply. Please send your application to Heinz Fassmann, President of the Austrian Academy of Sciences, at IMBA.business.director@oeaw.ac.at.

Closing date for applications: **April 6th, 2024**

The OeAW pursues a non-discriminatory employment policy and values equal opportunities, as well as diversity. Individuals from underrepresented groups are particularly encouraged to apply.