

Explanation of the budget sheet

General:

Funds will only be approved for projects which have not started yet. This means that no contract must have been concluded at the time the application is made and, accordingly, no money must have been spent that is directly related to the project.

Staff costs:

Staff costs are planned on the basis of the staff rates applicable at ÖAW. ÖAW assumes that staff paid out of its funds will work for ÖAW during the entire term of their employment. This does not apply to projects carried out externally in justified cases, research trips of up to four weeks which are necessary to achieve the project goal and to private holiday travels. If extended stays abroad are planned in specific cases, this has to be stated and explained in the application.

Costs for supplies and expendables:

Office supplies for everyday use cannot be applied for. Overhead expenses cannot be applied for. Specific costs have to be described accurately.

Research infrastructure:

Standard equipment (such as laboratory equipment) cannot be applied for, unless there is a specific reason.