

## Guidelines for Publication (UZK)

The text should be submitted both as “Word file” (PC format, .doc) and in hard copy. ATTENTION: Make sure that SPECIAL FONTS are sent with your files, as there might be massive correction problems otherwise!

Figures can be accepted as files preferably as TIF or similar format (PSD, EPS, AI) for PC. The resolution should be minimum 800 dpi for line drawings (better 1200 dpi); 300 dpi for black and white photographs in desired scale for publication (minimum). Good quality drawings and photographs are also suitable. If you wish to include illustrations in colour, send good hardcopies. Indicate the precise measurements at which you wish the figures to be printed as well as the most appropriate place where the figures shall be inserted into the text. Illustrations must not exceed 18 × 24 cm (page) or 8.5 × 24 cm (column), respectively. Print captions to the figures, tables or plates at separate sheets, and in a separate disc file.

Add notes as footnotes. You may cite in a traditional or in a “Harvard-style” format. In the latter case give a bibliography at the end of your article. Please note that all **abbreviated journals and series** have to be given in full quotation (see below). Please add a bibliography, indices and a list of abbreviations.

Please refer to authors in SMALL CAPITALS and cite titles of monographs and names of journals in *italics*, as shown in the examples below:

### Books:

#### **Single author:**

PETRIE 1906 →

#### Bibliography at the end of the article:

PETRIE, W.M.F.

1906 *Hyksos and Israelite Cities*, BSAE 12, London.

traditional style:

W.M.F. PETRIE, *Hyksos and Israelite Cities*, BSAE 12, London 1906.

#### **Co-author:**

WARREN and HANKEY 1989 →

#### Bibliography at the end of the article:

WARREN, P.M. and HANKEY, V.

1989 *Aegean Bronze Age Chronology*, Bristol.

#### **Contribution in book with editor(s):**

LUFT 1998 →

Bibliography at the end of the article:

LUFT, U. 1998, *Toponyms at Lahun*, 1–41, in: ST. QUIRKE (ed.), *Lahun Studies*, Reigate.

If the editors book is equally cited:

LUFT, U.

1998 *Toponyms at Lahun*, 1–41, in: ST. QUIRKE (ed.) 1998. →

QUIRKE, ST. (ed.)

1998 *Lahun Studies*, Reigate.

Journals:

WEINSTEIN 1974 →

Bibliography at the end of the article:

WEINSTEIN, J.M.

1974 A Statuette of Princess Sobeknofru at Gezer, *BASOR* 213, 49–57.

traditional style:

J.M. WEINSTEIN, A Statuette of Princess Sobeknofru at Gezer, *BASOR* 213 (1974), 49–57.

*BASOR*      *Bulletin of the American Schools of Oriental Research*, New Haven

Please send all manuscripts to the following address:

Ernst Czerny  
OREA-Abteilung für Ägypten und Levante  
Österreichische Akademie der Wissenschaften  
Postgasse 7/10  
A-1010 Wien  
Austria

Tel.: +43 1 51581 6112

Fax: +43 1 51581 6114

email: ernst.czerny@oeaw.ac.at